

सेवा में /To,
महाप्रबंधक /The General Manager,
ग्राहक सेवा प्रभाग /Customer Service Division,
कॉर्पोरेशन बैंक प्रधान कार्यालय /Corporation Bank Head Office,
मंगलूर /MANGALORE – 575 001.

प्रिय महोदय/Dear Sir,

विषय /Sub: Complaint regarding deficiency in services.

01	शिकायतकर्ता का नाम एवं पता /Name and address of the Complainant	
02	संपर्क/ Contact Number	
03	a) शाखा का नाम/ Name of the branch where account is maintained	
	b) खाता संख्या /Account Number	
04	शिकायत का संक्षिप्त विवरण /Complaint in brief	
05	a) क्या आपने शिकायत शाखा /अंचल कार्यालय को भेजी है/Whether you have sent complaint to the Branch/Zonal office	YES / NO हाँ/ नहीं
	b) यदि हाँ , तो क्या कोई उत्तर प्राप्त हुआ है/प्रति संलग्न करें)/If yes, whether any reply is received (Enclose the copies)	YES / NO हाँ/ नहीं
06	अपेक्षित निवारण/Nature of redressal sought	

दिनांक/ Date:

(शिकायतकर्ता के हस्ताक्षर/Signature of the Complainant)

Note:

1. Please note that you may approach our branch/Zonal Office for redressal of your complaint.
2. If your complaint is not attended to or if you are not satisfied with the reply, you may send complaint to Head Office.
3. If you do not receive the reply from Head Office within one month or if you are not satisfied with the reply received, you may send an appeal to the Internal ombudsman whose name and address may be obtained from our Branch/Zonal Office or Website.